MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
February 15, 2017

Commissioner Convery called a regular meeting to order at 7:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

> Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw – present
Ambrosio – present Sipe-present
Convery – present

Administrator Kubiel and Attorney VanDyke present. Bisceglie present to take minutes.

Bids- None

APPROVING THE MINUTES

Motion Ambrosio second Autenrieth to accept the minutes of February 1, 2017 meeting providing they are made available for inspection by the public during this meeting. (SEE INSERTION) Ayes-5 Nays-0 CARRIED

REPORTS OF COMMITTEES

COMMUNICATION –Progress
FIRE PREVENTION BUREAU- Autenrieth stated he had a meeting with liaisons and Lead Inspector Esposito re: several issues pertaining to penalties and how to proceed moving forward.
FIRE ACADEMY –Progress
POLICE/EMERGENCY MANAGEMENT- No report
LEGISLATIVE- No report
INSURANCE- No report
FIRST AID SQUADS- No report
TOWNSHIP COUNCIL/MAYOR – No report
VEHICLE REPAIR/NEW APPARATUS- Ambrosio asked Administrator Kubiel to look into different options reference the new truck for Co.2. Sipe stated Chief Cirz indicated if the pre-construction meeting was just looking over plans and not looking at an actual truck he would be in favor of a video conference or something similar.
FIRE OFFICERS ASSOCIATION- Sipe stated at the last meeting Chief Zieser voiced his concerns re: OEM, our command structure and the county command structure at Toms River Fires. District Chief Golden stated had meeting with all entities and OEM is not going to respond unless logistical equipment is needed.

ADMINISTRATOR'S REPORT stated:

1. Vehicle truck report is your folder for review
2. 2631 should be back in service tomorrow.
3. Met with Attorney Braslow re: potential legislation change

ATTORNEY REPORT- No report

REMOVALS FROM THE ROLLS- Andrew Stubing Co.1, Douglas Drag Co.1 and Brian Durkin.

Motion Sipe second Ambrosio to remove Andrew Stubing Co.1, Douglas Drag Co.1 and Brian Durkin Co.1 Ayes – 5 Nays – 0 CARRIED

APPLICATIONS FOR MEMBERSHIP- Kubiel stated the President of the Fire Officers Association, Thomas McCann, has requested a new application for Chris O'Shaughnessy Co.1. Although O'Shaughnessy has been a member for years, he has not been accepted in the Fire Officers Relief Association. McCann is working on getting him some years back but the board must accept his application for the process to start.

Motion Autenrieth second Ambrosio to accept Christopher O'Shaughnessy Co.1 to the rolls as fire police. Ayes – 5 Nays – 0 CARRIED

TRANSFER OF MEMBERSHIP- None

UNFINISHED BUSINESS-None

NEW BUSINESS

RESOLUTION OFFICE LEASE A resolution was presented, Motion Sipe second Autenrieth authorizing a new lease for the administrative office, 1144 Hooper Ave, Suite 306, Toms River, NJ 08753, with Toms River Schools. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Ambrosio-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes CARRIED

BILLS

Motion Ambrosio second Autenrieth to approve bill list for February 15, 2017 (SEE INSERTED LIST) Ayes – 5 Nays – 0 CARRIED

Ambrosio voted no on P.O. 17-00132

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION-Personnel

Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

Motion Ambrosio second Sipe go into Private Executive Session @ 7:15 p.m.
Ayes – 5 Nays – 0 CARRIED

Motion Ambrosio second Autenrieth go into Open Session @ 7:31 p.m.
Ayes – 5 Nays – 0 CARRIED

Motion Sipe second Autenrieth approving 2% increase for rental space @ Toms River Fire District No.1 fire stations. Ayes – 5 Nays – 0 CARRIED

There being no further business, motion Sipe second Autenrieth to close the meeting @ 7:31 p.m. Ayes - 5 Nays -0 CARRIED

Respectfully submitted
Jesse Sipe, Clerk

RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS, DISTRICT No.1, COUNTY OF OCEAN, STATE OF NEW JERSEY, AGREEING TO A RENEGOTIATED LEASE AGRREMENT WITH THE TOMS RIVER REGIONAL BOARD OF EDUCATION FOR THE RENTAL OF OFFICE SPACE, SUITE 306

WHEREAS, N.J.S.A. 40A:14-70 states that a Board of Fire Commissioners has the power to lease such real property as the purposes of the corporation shall require; and,

WHEREAS, the Board of Fire Commissioners has a need for office space for the operation of its business and had entered into a lease agreement with the Toms River Regional Board of Education; and,

WHEREAS, the Board of Fire Commissioners had entered into negotiations with the Toms River Regional Board of Education regarding the terms and conditions of the leased entered into between the parties for office space at 1144 Hooper Avenue, Toms River, New Jersey, to wit, Suite 306; and,

WHEREAS, the Toms River Regional Board of Education has provided to the Board of Fire Commissioners a proposed new lease for said new office space at Suite 306; and,

WHEREAS, the proposed new lease provides for a reduction in rent and further defines the relationship between the parties; and,

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Fire Commissioners, District No. 1, County of Ocean, State of New Jersey, as follows:

1. That the Board of Fire Commissioners agrees to the proposed lease agreement with the Toms River Regional Board of Education for the rental of office space at 1144 Hooper Avenue, Suite 306, Toms River, New Jersey, a copy of which is attached hereto.

2. The Chairman and Clerk are authorized to sign any documents required to formalize the agreement.

3. That the Clerk of the Fire Commissioners shall forward a certified copy of this Resolution to the following:

A. Chairman, George Convery;
B. Administrator, Brian Kubiel; and,
C. Peter J. Van Dyke, Esq.

CERTIFICATION

I, Jesse Sipe, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on February 15, 2017.

GEORGE CONVERY, CHAIRMAN

JESSE SIPE, CLERK

P.O. Type: All Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: N
Format: Condensed Held: N Aprv: N Rcvd: Y
Range: 01- -111-05 -001 to 01- -135-01 -805 Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 12/31/17 Include Non-Budgeted: Y
Prior Year Only: N
Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Expend Account / Vendor	Description / P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY				
B0074 BENECARD SERVICES, INC.	17-00118	02/17 PRESCRIPTION	5,658.23	0.00	
01- -112-05 -026	LIFE INSURANCE				
V0050 VESO LIFE	17-00147	03/17 INSUANCE G-2276-096	1,352.72	0.00	
01- -113-01 -066	AIR CYLINDERS/SCOTTS				
A0076 AIR & GAS TECHNOLOGIES, INC.	17-00087	REPLACE CO SENSOR CO#2	411.39	0.00	
01- -113-02 -064	TOOLS & EQUIPMENT				
E0069 ELECTRONIC MEASUREMENT LAB INC	17-00028	GAS DETECTOR CO#2	855.00	0.00	
01- -113-05 -077	BADGES/FLAGS/BANNERS				
A0023 ACTION UNIFORM COMPANY	17-00035	HAT BADGE	74.00	0.00	
01- -114-05 -101	HYDRANT RENTAL				
N0007 N.J. AMERICAN WATER CO.	17-00130	01/17 HYDRANTS	7,176.69	0.00	
01- -117-10 -211	LICENSES				
S0240 SPILLMAN TECHNOLOGIES, INC.	17-00025	ERS INTERFACE W/SPILLMAN	2,971.00	0.00	
01- -119-01 -274	PHYSICALS				
K0013 KARATEPE, MURAT M.D.	17-00150	EVALUATION	129.00	0.00	
01- -119-05 -271	AUDITOR				
H0098 HOLMAN,FRENIA,ALLISON P.C.	17-00148	2016 AUDIT/SERVICES	6,892.00	0.00	
01- -119-05 -272	LEGAL				
R0080 RICCIO, ARMANDO LLC	17-00132	PROFESSIONAL SERVICE INV#345	510.00	0.00	
01- -119-05 -275	TEMP. PROFESSIONAL SERVICE				
M0024 MANNS WOODWARD STUDIOS, INC.	17-00065	FEASABILITY STUDY	2,250.00	0.00	
01- -120-05 -311	LEGAL NOTICES				
N0163 NEW JERSEY PRESS	17-00144	REORG/PROF. CONTRACTS/ELECTION	284.10	0.00	
01- -121-05 -346	ELECTION EXPENSES				
N0163 NEW JERSEY PRESS	17-00144	REORG/PROF. CONTRACTS/ELECTION	81.75	0.00	
01- -122-05 -386	CONFERENCES				
G0134 GOVERNMENTAL PURCHASING	17-00093	SYMPOSIUM 3/22-24	395.00	0.00	
02545 AMBROSIO, CRAIG	17-00154	REIMB. AIRFARE FDIC	202.40	0.00	
			597.40		

Expend Account / Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -123-05 -416	DUES/SUBSCRIPTIONS					
I0001	I.A.F.C.	17-00041	JOHN J. MOUNT JR. DUES	234.00	0.00	
N0055	NATIONAL FIRE PROTECTION	17-00049	KUBIEL ID#2905138	175.00	0.00	
I0007	I.C.C.	17-00085	2006 NJ FIRE CODES	119.00	0.00	
S0285	STATE OF N.J., D.C.A.	17-00086	NJ CONSTRUCTION CODE	105.00	0.00	
N0015	N.J. DIV. OF FIRE SAFETY	17-00090	NJ UNIFORM FIRE CODE	100.00	0.00	
				733.00		
01- -124-01 -449	PHYSICAL FITNESS					
K0130	KS FITNESS CENTER	16-01614	PHYSICAL FITNESS	790.00	0.00	
K0130	KS FITNESS CENTER	17-00117	PHYSICAL FITNESS	175.00	0.00	
				965.00		
01- -125-01 -487	TURNOUT GEAR					
S0170	SKYLANDS AREA FIRE EQUIPMENT	17-00038	SUSPENDERS GORESH	66.00	0.00	
01- -126-01 -529	FUEL					
P0148	POINT BAY FUEL, INC.	16-01613	12/16 FUEL ACCT#104124	59.69	0.00	
B0141	BOROUGH OF LAVALLETTE	16-01616	12/16 FUEL	242.50	0.00	
P0148	POINT BAY FUEL, INC.	17-00116	1/17 FUEL ACCT#104124	260.74	0.00	
B0141	BOROUGH OF LAVALLETTE	17-00146	1/17 FUEL	132.56	0.00	
				695.49		
01- -126-01 -531	SUPPLIES					
T0136	TOMS RIVER FIRE CO. #2	17-00122	REIMB. WATER	336.34	0.00	
01- -126-08 -533	BATTERIES					
A0068	AGT BATTERY SUPPLY	17-00092	BATTERIES DIST#1	313.80	0.00	
01- -127-01 -567	COMMUNICATIONS					
V0067	VOICE LOGISTIC GROUP	17-00096	SERVICE INV#3921	381.20	0.00	
R0012	RACKSPACE US, INC.	17-00143	EMAIL SYSTEM ACCT#3249226	622.25	0.00	
V0009	VERIZON	17-00149	PHONE DIST#1	369.24	0.00	
				1,372.69		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
V0067	VOICE LOGISTIC GROUP	17-00096	SERVICE INV#3921	263.87	0.00	
R0012	RACKSPACE US, INC.	17-00143	EMAIL SYSTEM ACCT#3249226	230.50	0.00	
				494.37		
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
E0069	ELECTRONIC MEASUREMENT LAB INC	17-00028	GAS DETECTOR CO#2	21.65	0.00	
A0076	AIR & GAS TECHNOLOGIES, INC.	17-00087	REPLACE CO SENSOR CO#2	15.00	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	17-00094	GAS DETECTOR CO#4	20.59	0.00	
U0065	UPS	17-00153	SHIPPING ACCT#E5400F	51.62	0.00	
				108.86		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
S0265	STAPLES	17-00070	1099 FORMS	159.92	0.00	
I0007	I.C.C.	17-00085	2006 NJ FIRE CODES	10.00	0.00	
K0055	KEYSTONE DIGITAL IMAGING, INC.	17-00091	APC REPLACEMENT BATTERY	20.48	0.00	

Expend Account / Vendor	Description / P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING	Continued			
H0052 HELRICK'S	17-00135	BLACK FRAMES	12.75	0.00	
			203.15		
01- -129-01 -648	VEHICLE REPAIR				
J0014 J & R PRO AUTOMOTIVE	17-00120	2500 REPAIRS	135.00	0.00	
01- -129-01 -649	EQUIPMENT REPAIR				
E0069 ELECTRONIC MEASUREMENT LAB INC	17-00094	GAS DETECTOR CO#4	119.00	0.00	
01- -129-01 -651	TURNOUT GEAR CLEAN/REPAIR				
M0135 MINERVA CLEANERS	17-00114	GEAR REPAIRS	1,176.25	0.00	
01- -129-01 -652	SCOTTS REFILL/REPAIR				
M0090 MES INC.	17-00124	REPAIRS CO#1	82.00	0.00	
01- -129-01 -654	CASCADE MAINTENANCE				
A0076 AIR & GAS TECHNOLOGIES, INC.	17-00087	REPLACE CO SENSOR CO#2	440.00	0.00	
A0076 AIR & GAS TECHNOLOGIES, INC.	17-00123	REAPIR CASCADE CO#3	866.82	0.00	
			1,306.82		
01- -129-08 -650	RADIO REPAIR PARTS				
A0068 AGT BATTERY SUPPLY	17-00092	BATTERIES DIST#1	224.30	0.00	
M0187 MOTOROLA SOLUTIONS, INC.	17-00131	REPAIRS	2,415.00	0.00	
			2,639.30		
01- -129-10 -655	MAINTENANCE				
K0055 KEYSTONE DIGITAL IMAGING, INC.	17-00091	APC REPLACEMENT BATTERY	145.00	0.00	
01- -130-05 -290	PAYROLL SERVICES				
P0070 PAYCHEX INC.	17-00119	1/17 PAYROLL & W-2'S	1,114.15	0.00	
01- -131-05 -730	TESTIMONIALS				
H0052 HELRICK'S	17-00135	BLACK FRAMES	85.00	0.00	
	Fund Total:		41,334.50		

Total Charged Lines: 76 Total List Amount: 41,334.50 Total Void Amount: 0.00