

**MINUTES
FIRE COMMISSIONERS DISTRICT NO.1
REORGANIZATION MEETING
EAST DOVER FIRE COMPANY
MARCH 6, 2019**

A Reorganization meeting of the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, New Jersey was called to order at 6.30 p.m. with a Salute to the Flag by Chairman Convery. The Chairman made the following statement:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Sipe-present Autenrieth-present
Latshaw-present Tutela-present
Convery-present

Administrator Kubiell and Attorney Vandyke were present. Bisceglie present to take minutes.

Commissioner Sipe read the results from the Fire Commissioners' election on February 16, 2019:

**George Convery -681
Ian Monzo-259
Richard Tutela 635**

1.	Question No.1 (Budget)	480 Yes	464 No
2.	Question No.2 (Bureau Vehicles)	606 Yes	342 No
3.	Question No.3 (Fire Academy upgrades)	584 Yes	367 No

Motion Sipe second Latshaw appointing Convery as Chairman.
Ayes – 5 Nays – 0 **CARRIED**

Motion Latshaw second Tutela appointing Sipe as Vice Chairman.
Ayes – 3 Nays – 2 **CARRIED**

Sipe declined position (Sipe, Autenrieth)

Motion Sipe for Autenrieth as Clerk (no second) Motion Latshaw for Rick Tutela as Clerk, Tutela seconded, he was told he could not second his own nomination, Convery stated he's the deciding vote and voted yes for Rick Tutela.
Ayes – 3 Nays – 2 **CARRIED**
(Sipe Autenrieth)

Motion Tutela second Latshaw appointing Autenrieth as Treasurer.

Ayes – 5 Nays – 0

CARRIED

Motion Tutela second Autenrieth appointing Latshaw as Purchasing Agent.

Ayes – 5 Nays – 0

CARRIED

Chairman Convery appointed liaisons for 2019. (See inserted list)

Motion Tutela second Latshaw to accept the list of liaisons for 2019

Ayes – 5 Nays – 0

CARRIED

A resolution was presented, Motion Tutela second Latshaw to approve 2019/2020 meeting dates. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes

Autenrieth-Yes Sipe-Yes

Convery-Yes

CARRIED

A resolution was presented, Motion Autenrieth second Tutela to approve the list of Depositories. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes

Autenrieth-Yes Sipe-Yes

Convery-Yes

CARRIED

A resolution was presented, Motion Tutela second Autenrieth to approve the radio contract with District No.2 (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes

Autenrieth-Yes Sipe-Yes

Convery-Yes

CARRIED

A resolution was presented, Motion Tutela second Autenrieth to approve the network administrator contract with District No.2 (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes

Autenrieth-Yes Sipe-Yes

Convery-Yes

CARRIED

Administrator Kubiell stated requests for quotes for hose/ladder testing were emailed out on February 8, 2019 with a return date of March 1, 2019. On February 26, 2019 a reminder email was sent out. Today March 6, 2019 a quote was received by Waterway Inc. Quote not accepted because of the time frame.

A resolution was presented, Motion Autenrieth second Tutela to approve the contract with Fire Flow Services for fire hose, ground ladder and pump testing in the amount of \$11,966.76 (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

A resolution was presented, Motion Autenrieth second Latshaw to approve contract with Genserve for annual generator preventative maintenance in the amount of \$2,575.00 (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Abstain
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

A resolution was presented, Motion Latshaw second Tutela to approve contract with MES for Hurst Equipment (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

A resolution was presented, Motion Autenrieth second Tutela to approve contract with ESI for Holmatro Equipment (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

Bid opening was March 1, 2019 @ 12:00 p.m. for vehicle maintenance with only one bid received by ERS. Attorney VanDyke reviewed the bid and stated everything was in order.

A resolution was presented, Motion Autenrieth second Latshaw to approve contract with ERS Fleet Repair for preventative maintenance of fire apparatus in the amount of \$18,950 (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

A resolution was presented, Motion Tutela second Autenrieth to approve contract with Air & Gas for cascade maintenance in the amount of \$4,215.00 (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

A resolution was presented, Motion Autenrieth second Tutela appointing Meridian Occupational Health as the Board's physician. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

A resolution was presented, Motion Autenrieth second Latshaw appointing Peter Van Dyke as the Board's Attorney. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

A resolution was presented, Motion Autenrieth second Latshaw appointing Armando Riccio LLC as the Board's Labor Law Attorney. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

A resolution was presented, Motion Tutela second Sipe appointing Holman Frenia & Allison P.C as the Board's Auditor. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

A resolution was presented, Motion Autenrieth second Latshaw to approve Inter-local agreement with the Borough of Lavallette for fuel. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

A resolution was presented, Motion Autenrieth second Latshaw to approve Dynamic Testing for drug testing.

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

Discussion followed. Sipe stated he does not have an issue with the drug testing but maybe come up with a better process for the selection of members.

A resolution was presented, Motion Sipe second Latshaw to extend James Golden's term for one year as District Chief. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

Convery stated the reason for extended Chief Golden for another year is he is currently working on many things and the board would like to see him continue.

District Chief James Golden was sworn in (See insertion)

At 6:58 p.m., Motion Autenrieth second Tutela to close Reorganization Meeting and start the regularly scheduled meeting. Ayes - 5 Nays -0 CARRIED

*Respectfully submitted,
Richard Tutela, Clerk*

DISTRICT NO. 1 REORGANIZATION MEETING
MARCH 6, 2019 AGENDA

- A. Opening statement (L-1)
- B. Clerk to read election results (L-2)
- C. Motion for: (L-3)
 - 1. Chairman
 - 2. Vice Chairman
 - 3. Clerk
 - 4. Treasurer
 - 5. Purchasing Agent
- D. Chairman to appoint Liaisons (L-3)
- E. Resolution to approve 2019/2020 meeting dates and "General Notes" re: Closed Session (L-4)
- F. Resolution to approve list of Depositories (L-5)
- G. Resolution to approve contract between District No.1 and District No.2 for Radio repair. (L-6)
- H. Resolution to approve contract between District No.1 and District No.2 for Networking (IT) services. (L-7)

MAINTENANCE/REPAIR CONTRACTS

- I. Resolution to approve contract with Hose/Ladder Company for ground ladder and pump testing (L-8) (SEE QUOTE SHEET)
- J. Resolution to approve Genserve for generator maintenance (L-9)
- K. Resolution to approve Cascade Maintenance (L-10) (SEE QUOTE SHEET)
- L. Resolution to approve apparatus maintenance (L-11) (SEE LTR ATTORNEY)
- M. Resolution to approve preventative maintenance for Hurst equipment. (L-12)
- N. Resolution to approve preventative maintenance for Holmatro equipment (L-13)

PROFESSIONAL SERVICES

- O. Resolution to hire physician- Meridian Occupational Health (L-14)
- P. Resolution to hire Peter Van Dyke as general law Attorney- (L-15)
- Q. Resolution to hire Armando Riccio as Labor Law Attorney (L-16)
- R. Resolution to hire an Auditor-Holman & Frenia Allison P.C. (L-17)

INTER-LOCAL AGREEMENTS

- S. Resolution to approve Inter-local agreement with Lavallette Fuel (L-18)

DRUG TESTING

- T. Resolution to approve Dynamic testing for random drug testing (L-19)

APPOINTMENTS

- U. Resolution appointing District Chief James Golden (L-20)
Swearing in of District Chief James Golden

Motion to take a 5-minute recess and start with regularly scheduled meeting

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.



TOMS RIVER TOWNSHIP FIRE DISTRICT No. 1

CRAIG AMBROSIO
MARK AUTENRIETH
GEORGE CONVERY
RAYMOND LATSHAW
JESSE SIPE

1144 HOOPER AVENUE
SUITE 306
TOMS RIVER, NEW JERSEY 08753
PHONE (732)341-4441
FAX(732)505-2150

TOMS RIVER FIRE CO. No. 1
TOMS RIVER FIRE CO. No. 2
OCEAN BEACH FIRE CO. No. 3
EAST DOVER FIRE CO. No. 4

RESULTS OF ANNUAL ELECTION OF FIRE COMMISSIONERS AND VOTING FOR APPROPRIATIONS FOR FIRE DISTRICT NO. 1 OF TOMS RIVER TOWNSHIP, OCEAN COUNTY, NEW JERSEY HELD ON FEBRUARY 16, 2019.

CANDIDATES 3 YEAR TERM	CO. #2	CO. #3	CO. #4	ABSENTEE	PROVISIONAL	TOTAL
George Convery	59	15	112	488	7	681
Ian Monzo	24	14	19	202	0	259
Richard Tutela	64	19	99	446	7	635
Write In						0
Write In						0

QUESTION NO. 1 BUDGET 2019

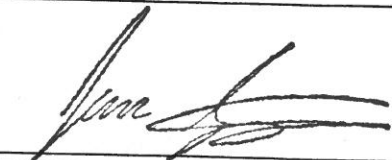
YES	52	8	87	328	5	480
NO	23	29	21	389	2	464

QUESTION NO. 2 BUREAU VEHICLES

YES	54	11	88	449	4	606
NO	20	26	21	272	3	342

QUESTION NO. 3 FIRE ACADEMY UPGRADES

YES	56	12	91	420	5	584
NO	20	25	18	302	2	367



JESSE SIPE, CLERK

LIST FOR POSITIONS AS COMMISSIONER

CHAIRMAN----- George Convery
VICE CHAIRMAN----- Jesse Sipe
CLERK----- Richard Tutela
TREASURER-----Mark Autenrieth
PURCHASING AGENT--- Ray Latshaw

LIST FOR LIAISONS 2019

COMMUNICATIONS---- Autenrieth/Tutela
BUREAU--- Convery/Autenrieth
FIRE ACADEMY--- Latshaw/Autenrieth
INSURANCE--- Sipe/Tutela
POLICE/EMERGENCY MANAGEMENT---Convery/Tutela
LEGISLATION---Autenrieth/Sipe
FIRST AID SQUADS---Autenrieth/Sipe
TOWNSHIP COUNCIL/MAYOR---Tutela/Convery
VEHICLE REPAIR/NEW APPARATUS ----Convery/Tutela
OFFICER'S ASSOCIATION----Autenrieth/Sipe

Re: D No. 1 2019/20 mtg. dates

In accordance with P.L. 1975, Chapter 231, below is a list of the times, dates, and locations of the meetings of the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, New Jersey.

Pursuant to the Open Public Meetings Law, the regular meeting Commissioners of Fire District No. 1 will be held at 7:00 p.m. at the following locations for 2019/2020.

April 3rd -Toms River Fire Company No.2	October 2 nd - 1144 Hooper Ave (Board Office)
May 1st -Ocean Beach Fire Company	November 6 th -Ocean Beach Fire Company
June 5 th -East Dover Fire Company	December 4 th - East Dover Fire Company
July 1st (Monday) Toms River Fire Company No.2	January 2 nd (Thursday) 2020 Toms River Fire Company No. 2
August 7 th Ocean Beach Fire Company	February 5 th 2020- Ocean Beach Fire Company
September 4 th - East Dover Fire Company	March 4 th 2020- East Dover Fire Company

Fire Commissioners 2nd meeting of each month are scheduled for the third Wednesday of each month @ 1144 Hooper Ave, "Conference Room "A" * Please note: NO 2ND MEETING FOR JUNE, JULY AND AUGUST.

Meetings scheduled for 1144 Hooper Ave, Conference Room "A" will be as follows: March 20, April 17 , May 15 , September 18, October 16, November 20, December 18, January 16, 2020, February 19, 2020. These meetings to commence @ 4:30 P.M.

The official newspaper for the publication of notices of the Commissioners is hereby designated as the Asbury Park Press and Star Ledger. Nothing contained herein, however, shall preclude in addition, the submission for publication to other newspapers.

Order of Business for meetings held on the First & Third Wednesday of the month unless otherwise specified in meeting dates above: Meeting called to order

- A. Chairman's statement
- B. Roll Call
- C. Receipt of bids (if applicable)
- D. Reading of the minutes
- E. Reports of Committees
- F. Reports of Fire Officers
- G. Removals from rolls
- H. Applications for membership
- I. Bills
- J. Unfinished business
- K. New business
- L. Participation by the public
- M. Adjournment

GENERAL NOTES

1. **IF PRIVATE EXECUTIVE SESSION** is required it may be held prior to the regular meeting of the Commissioners of Fire District No. 1.
2. Notice of deviation from this schedule of meetings will be delivered to the official newspaper and will comply with the requirements of the N.J. Open Public Meetings Act.
3. The clerk will carry out the provisions of this resolution.

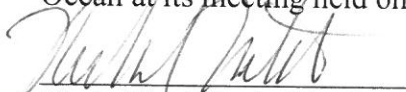
**RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS
DISTRICT NO. 1, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY,
DESIGNATING DEPOSITORIES FOR TOMS RIVER TOWNSHIP FIRE
COMMISSIONERS DISTRICT NO. 1**

BE IT RESOLVED by the Toms River Township Board of Fire Commissioners Fire District No. 1, in the County of Ocean State of New Jersey, are as follows:

1. The Depositories of the Board of Fire Commissioners District No. 1 shall be as follows:
 - A. Bank of America
 - B. Shore Community Bank
 - C. Royal Alliance Associated Inc. (Investment Advisors)
 - D. Lakeland Bank

CERTIFICATION

I, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No. 1 in the County of Ocean at its meeting held on March 6, 2019



Clerk, Fire District No. 1

3-6-2019

Date:

**RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS DISTRICT
NO 1, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE
EXECUTION OF A CONTRACT WITH TOMS RIVER TOWNSHIP FIRE
COMMISSIONERS DISTRICT NO.2 FOR RADIO REPAIR**

March 6, 2019

BE IT RESOLVED by the Toms River Township Board of Fire Commissioners District No. 1, in the Ocean County, New Jersey, as follows:

Time and Materials

Rate: \$96.07 per hour plus cost of materials

The Radio Technician will have the authority to purchase parts for the repair of pagers, portables and mobile units.

The Radio Technician does not have the authority to replace any unit without consent of the purchasing agent of Toms River Township Fire District No. 2.

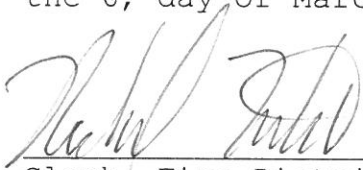
The Radio Technician's work schedule is prepared by Brian Kubiel Administrator, Toms River Fire District No. 1; therefore, any work needed on Toms River Township Fire District No. 2's equipment will be scheduled through him.

The members of Toms River Township Fire District No. 2 will not contact the Radio Technician directly.

All parts and labor will be billed on a monthly basis.

CERTIFICATION

I, Clerk of the Board of Fire Commissioners of Fire District No.1, in the County of Ocean, State of New Jersey do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Fire Commissioners at a meeting held on the 6, day of March 2019.



Clerk, Fire District No.1

Date: 3-6-2019

RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS DISTRICT
NO 1, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE
EXECUTION OF A CONTRACT WITH TOMS RIVER TOWNSHIP FIRE
COMMISSIONERS DISTRICT NO. 2 FOR NETWORK REPAIR

March 6, 2019

BE IT RESOLVED by the Toms River Township Board of Fire Commissioners District No. 1, in the Ocean County, New Jersey, as follows:

Time and Materials

Rate: \$92.00 per hour plus cost of materials

The Network Technician will have the authority to purchase parts for the repair of computer equipment.

The Network Technician does not have the authority to repair or replace any unit without consent of the purchasing agent of Toms River Township Fire District No. 2.

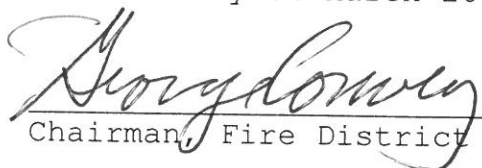
The Network Technician's work schedule is prepared by Brian Kubiel Administrator, Toms River Fire District No. 1; therefore, any work needed on Toms River Township Fire District No. 2's equipment will be scheduled through him.

The members of Toms River Township Fire District No. 2 will not contact the Network Technician directly.

All parts and labor will be billed on a monthly basis.

CERTIFICATION

I, Clerk of the Board of Fire Commissioners of Fire District No.1, in the County of Ocean, State of New Jersey do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Fire Commissioners at a meeting held on the 6th day of March 2019.


Chairman, Fire District No.1

3-6-19
Date:

R E S O L U T I O N

RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF
FIRE COMMISSIONERS DISTRICT NO.1 IN THE COUNTY OF OCEAN,
STATE OF NEW JERSEY TO EXECUTE A CONTRACT WITH FIRE FLOW
SERVICES INC, FOR HOSE, GROUND LADDER AND PUMP TESTING.

WHEREAS, N.J.S.A. 40 A 14-81-. 5 allows for the fire districts to provide for and authorize payment for material and or service for the **HOSE, GROUND LADDER AND PUMP TESTING FOR** Fire District No.1 thereto; and

WHEREAS, the Fire Commissioners of District No.1 in the Township of Toms River, County of Ocean, New Jersey, have agreed to have funds available for such purpose; and

WHEREAS, FIRE FLOW SERVICES INC shall be paid for services rendered in the amount: 1.65 per ft. ground ladder, .19 per ft. hose and \$200.00 per pump; and

WHEREAS, FIRE FLOW SERVICES INC. and Toms River Township Fire Commissioners District No. 1 have entered into an agreement for a term of one year beginning March 2018 to the reorganization meeting of 2019.

NOW, THEREFORE, be it resolved that Toms River Township Board of Fire Commissioners District No. 1 hereby award contract to **Fire Flow Services Inc., 500 Campus Drive, Suite C, Mount Holly NJ 08060**

CERTIFICATION

I, Clerk of the Board of Fire Commissioners District No.1, County of Ocean, State of New Jersey do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Fire Commissioners at a meeting held on the 6th day of March 2019.



Clerk, Fire District No.1

Date: 03-06-19

**RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE
COMMISSIONERS DISTRICT NO.1 IN THE COUNTY OF OCEAN, STATE OF
NEW JERSEY TO EXECUTE A CONTRACT WITH GEN-SERVE INC. FOR
GENERATOR MAINTENANCE
March 6, 2019**

WHEREAS, N.J.S.A. 40 A 14-81-. 5 allows for the fire districts to provide for and authorize payment for material and or service for the **GENERATOR MAINTENANCE** for Fire District No.1 thereto; and

WHEREAS, the Fire Commissioners of District No.1 in the Township of Toms River, County of Ocean, New Jersey, have agreed to have funds available for such purpose; and

WHEREAS, GENSERVE INC. shall be paid for annual maintenance of District No.1 GENERATOR system in the amount not to exceed \$2,575; and

WHEREAS, GENSERVE INC. and Toms River Township Fire Commissioners District No.1 have entered into an agreement for a term of one year beginning March 2019 to the reorganization meeting of 2020.

NOW, THEREFORE, be it resolved that Toms River Township Board of Fire Commissioners District No. 1 hereby award contract to **GENSERVE INC.** 115 A Twin Bridge Drive, Pennsauken, NJ 08810 for GENERATOR Maintenance.

CERTIFICATION

I, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 6, 2019.



Clerk, Fire District No.1

Date: 3-6-2019

R E S O L U T I O N

RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS DISTRICT NO. 1 IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY TO EXECUTE A CONTRACT WITH AIR & GAS TECHNOLOGIES FOR CASCADE MAINTENANCE

WHEREAS, N.J.S.A. 40 A 14-81-. 5 allows for the fire districts to provide for and authorize payment for material and or service for the **CASCADE MAINTENANCE** for Fire District No. 1 thereto; and

WHEREAS, the Fire Commissioners of District No.1 in the Township of Toms River, County of Ocean, New Jersey, have agreed to have funds available for such purpose; and

WHEREAS, AIR & GAS TECHNOLOGIES shall be paid for annual maintenance of District No. 1 cascade system in the amount not to exceed \$4,215 for maintenance; and

WHEREAS, AIR & GAS TECHNOLOGIES and Toms River Township Fire Commissioners District No. 1 have entered into an agreement for a term of one year beginning March 2019 to the reorganization meeting of 2020.

NOW, THEREFORE, be it resolved that Toms River Township Board of Fire Commissioners District No. 1 hereby award contract to **AIR & GAS TECHNOLOGIES, 42 INDUSTRIAL DRIVE, CLIFFWOOD BEACH NJ 07735**

CERTIFICATION

I, Clerk of the Board of Fire Commissioners of Fire District No.1, County of Ocean, and State of New Jersey do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Fire Commissioners at a meeting held on the 6TH of March 2019.



Clerk, Fire District No. 1

Date: 3-6-2019

**RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE
COMMISSIONERS DISTRICT NO. 1 IN THE COUNTY OF OCEAN,
STATE OF NEW JERSEY TO EXECUTE A CONTRACT WITH ERS FLEET
REPAIR INC. FOR ANNUAL MAINTENANCE AND REPAIR OF FIRE
APPARATUS.**

March 6TH 2019

WHEREAS, N.J.S.A. 40 A 14-81-. 5 allows for the fire districts to provide for and authorize payment for material and or service for the **VEHICLE MAINTENANCE** for Fire District No. 1 thereto; and

WHEREAS, the Fire Commissioners of District No.1 in the Township of Toms River, County of Ocean, New Jersey, have agreed to have funds available for such purpose; and

WHEREAS, E.R.S. FLEET REPAIR INC shall be paid for annual maintenance of District No. 1 fire apparatus in the amount not to exceed \$18,950; and

WHEREAS, E.R.S. FLEET REPAIR and Toms River Township Fire Commissioners District No. 1 have entered into an agreement for a term of one year beginning March 2019 to the reorganization meeting of 2020.

NOW, THEREFORE, be it resolved that Toms River Township Board of Fire Commissioners District No. 1 hereby award contract to **E.R.S. FLEET REPAIR INC.** 1562 Partridge Street, Toms River, NJ 08753 for VEHICLE MAINTENANCE.

CERTIFICATION

I, Clerk of the Board of Fire Commissioners of Fire District No.1, County of Ocean, and State of New Jersey do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Fire Commissioners at a meeting held on the 6TH day of March 2019.



Clerk, Fire District No. 1

Date: 3-6-2019

RESOLUTION

**RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS DISTRICT NO.1 IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY TO EXECUTE A CONTRACT WITH MES FOR PREVENTATIVE MAINTENANCE FOR HURST EQUIPMENT
MARCH 6, 2019**

WHEREAS, N.J.S.A. 40 A 14-81-. 5 allows for the fire districts to provide for and authorize payment for material and or service for the **PREVENTATIVE MAINTENANCE FOR HURST RESCUE EQUIPMENT** for Fire District No.1 thereto; and

WHEREAS, the Fire Commissioners of District No.1 in the Township of Toms River, County of Ocean, New Jersey, have agreed to have funds available for such purpose; and

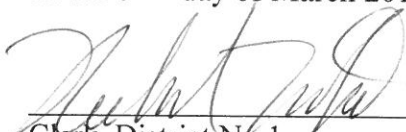
WHEREAS, MES. Shall be paid for annual preventative maintenance of District No.1 **HURST RESCUE EQUIPMENT** in the amount not to exceed \$ 1379.00 and;

WHEREAS, MES and Toms River Township Fire Commissioners District No.1 have entered into an agreement for a term of one year beginning March 2019 to the reorganization meeting of 2020.

NOW, THEREFORE, be it resolved that Toms River Township Board of Fire Commissioners District No. 1 hereby award contract to **MES** for Preventative Maintenance of a Hurst Rescue Equipment

CERTIFICATION

I, Clerk of the Board of Fire Commissioners of Fire District No.1, in the County of Ocean, State of New Jersey do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Fire Commissioners at a meeting held on the 6th day of March 2019.



Clerk, District No.1

3-6-2019

Date:

RESOLUTION

RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS DISTRICT NO.1 IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY TO EXECUTE A CONTRACT WITH ESI EQUIPMENT FOR PREVENTATIVE MAINTENANCE FOR HOLMATRO EQUIPMENT.

MARCH 6, 2019

WHEREAS, N.J.S.A. 40 A 14-81-. 5 allows for the fire districts to provide for and authorize payment for material and or service for the **PREVENTATIVE MAINTENANCE FOR HOLMATRO RESCUE EQUIPMENT** for Fire District No.1 thereto; and

WHEREAS, the Fire Commissioners of District No.1 in the Township of Toms River, County of Ocean, New Jersey, have agreed to have funds available for such purpose; and

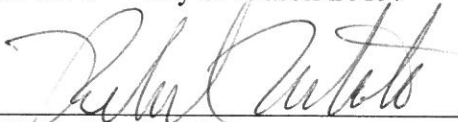
WHEREAS, ESI EQUIPMENT, INC. Shall be paid for annual preventative maintenance of District No.1 **HOLMATRO RESCUE EQUIPMENT** in the amount not to exceed \$ 707.00 and;

WHEREAS, ESI EQUIPMENT INC. and Toms River Township Fire Commissioners District No.1 have entered into an agreement for a term of one year beginning March 2019 to the reorganization meeting of 2020.

NOW, THEREFORE, be it resolved that Toms River Township Board of Fire Commissioners District No. 1 hereby award contract to **ESI EQUIPMENT INC.** 119 Keystone Drive, Montgomeryville, PA 18936 for Preventative Maintenance of a Holmatro Rescue Equipment

CERTIFICATION

I, Clerk of the Board of Fire Commissioners of Fire District No.1, in the County of Ocean, State of New Jersey do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Fire Commissioners at a meeting held on the 6th day of March 2019.



Clerk, District No.1

3-6-2019

Date:

**RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS,
DISTRICT NO.1, COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING MERIDIAN OCCUPATIONAL HEALTH
AS PHYSICIANS TO THE BOARD OF FIRE COMMISSIONERS PURSUANT TO N.J.S.A.
40:69A-43(b),
AND AWARDING A CONTRACT FOR PHYSICIANS SERVICES
TO MERIDIAN OCCUPATIONAL HEALTH
AS A PROFESSIONAL SERVICE CONTRACT PURSUANT TO AND IN ACCORDANCE WITH
N.J.S.A. 40A:11-5**

March 6, 2019*

WHEREAS, funds are available or will be available for the purpose of obtaining such services; and

WHEREAS, N.J.S.A. 19:44A-20.5 provides that contracts with the anticipated value in excess of \$17,500 shall not be awarded to certain entities which have made political contributions unless the contract is awarded pursuant to the fair and open process;

WHEREAS, the Commissioners of Fire District No.1 of the Township of Toms River, County of Ocean and State of New Jersey received timely requests for qualifications and reviewed those requests for qualifications for the position of physician;


WHEREAS, the request for qualifications and the receipt of same also complies with the provision of the Local Public Contracts Law (N.J.S.A. 40A:11-1et seq.);

NOW, THEREFORE, be it resolved by the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean and State of New Jersey, as follows:

1. **Meridian Occupational Health** is hereby appointed as Physician for this Board to serve for a term of one year or until the reorganization meeting of the Board following the annual election.
2. Said **Meridian Occupational Health** shall be paid on a fee basis for all services rendered.
3. This appointment is made after review of the documents received regarding the “**Fair and Open Practice**”. Under the provisions of the Local Public Contracts Law because the services to be rendered or performed are by persons authorized by law to practice a recognized profession and whose practices are regulated by law and such services are of such a qualitative nature as will be reasonably permit the drawing of specifications or the receipt of competitive bidding.
4. Notice of award of contract authorized hereby shall be published in the Asbury Park Press within 10 days of its passage.

CERTIFICATION

I, Clerk of the Board of Fire Commissioners Fire District No.1, County of Ocean, State of New Jersey do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Board of Fire Commissioners at a meeting held on the 6th day of March 2019.



Clerk, District No.1

3-6-2019

Date:

**RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS,
DISTRICT NO.1, COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING PETER J. VAN DYKE, ESQ.
AS ATTORNEY TO THE BOARD OF FIRE COMMISSIONERS PURSUANT TO
N.J.S.A. 40:69A-43(b) ,
AND AWARDING A CONTRACT FOR LEGAL SERVICES
TO PETER J. VAN DYKE, ESQ. ,
AS A PROFESSIONAL SERVICE CONTRACT PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 40A:11-5**

WHEREAS, the Board of Commissioners of the Toms River Township Fire District No.1 is in need of legal services which must be rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and which such services otherwise constitute "professional services" within the meaning of N.J.S.A. 40A:11-2(6); and,

WHEREAS, N.J.S.A. 40A:11-5 authorizes the award of a contract for such "professional services" without public advertisement for bids for the rendering of such services; and,

WHEREAS, there is presently on file on the Office of the Fire Commissioners a proposed retainer agreement submitted by Peter J. Van Dyke, Esq. which would provide for the rendering of such legal services; and,

WHEREAS, the Board of Fire Commissioners is satisfied with the terms of the proposed form of the retainer agreement.

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Fire Commissioners, District No. 1, County of Ocean, State of New Jersey, as follows:

1. That pursuant to N.J.S.A. 40:69A-423(b), the Board of Fire Commissioners does hereby appoint Peter J. Van Dyke, Esq. to the Office of Attorney for the Board of Fire Commissioners of Toms River Township Fire District No. 1. for a term of one year or until the reorganization meeting of the board following the annual election.

2. That a retainer agreement for legal services to be rendered on behalf of the Board of Fire Commissioners be and hereby is awarded to Peter J. Van Dyke, Esq. as a "professional services" contract pursuant to and in accordance with N.J.S.A. 40A:11-5.

3. That the retainer agreement for legal services shall include the mandatory affirmative action language set forth in P.L. 1975, c. 127.

4. That this resolution shall be condition upon the certification of availability of sufficient funds.

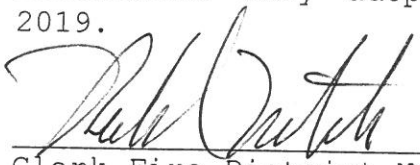
6. That the Clerk of the Fire Commissioners shall set forthwith cause notice of the adoption of this resolution to be published pursuant to and in accordance with N.J.S.A. 40A:11-5(1)(a)(i).

7. That the Clerk of the Fire Commissioners shall forward a certified copy of this Resolution to the following:

- A. Chairman;
- B. Administrator; and,
- C. Peter J. Van Dyke, Esq

CERTIFICATION

I, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 6, 2019.



Clerk Fire District No.1

3-6-2019

Date:

**RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS,
DISTRICT NO.1, COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING ARMANDO V. RICCIO LLC
AS LABOR LAW ATTORNEY TO THE BOARD OF FIRE COMMISSIONERS
PURSUANT TO N.J.S.A. 40:69A-43(b) ,
AND AWARDING A CONTRACT FOR LEGAL SERVICES
TO ARMANDO V. RICCIO LLC,
AS A PROFESSIONAL SERVICE CONTRACT PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 40A:11-5**

March 6, 2019

WHEREAS, the Board of Commissioners of the Toms River Township Fire District No.1 is in need of legal services which must be rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and which such services otherwise constitute "professional services" within the meaning of N.J.S.A. 40A:11-2(6); and,

WHEREAS, N.J.S.A. 40A:11-5 authorizes the award of a contract for such "professional services" without public advertisement for bids for the rendering of such services; and,

WHEREAS, there is presently on file in the Office of the Fire Commissioners a proposed retainer agreement submitted by Armando V. Riccio LLC which would provide for the rendering of such legal services; and,

WHEREAS, the Board of Fire Commissioners is satisfied with the terms of the proposed form of the retainer agreement.

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Fire Commissioners, District No. 1, County of Ocean, State of New Jersey, as follows:

1. That pursuant to N.J.S.A. 40:69A-423(b), the Board of Fire Commissioners does hereby appoint Armando V. Riccio LLC to the Office of Labor Law Attorney for Toms River Board of Fire Commissioners District No.1, for a term of one year or until the reorganization meeting of the board following the annual election.

2. That a retainer agreement for legal services to be rendered on behalf of the Board of Fire Commissioners be and hereby is awarded to Armando V. Riccio LLC as a "professional services" contract pursuant to and in accordance with N.J.S.A. 40A:11-5.

3. That the retainer agreement for legal services shall include the mandatory affirmative action language set forth in P.L. 1975, c. 127.

4. That this resolution shall be condition upon the certification of availability of sufficient funds.

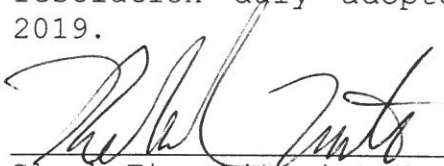
6. That the Clerk of the Fire Commissioners shall set forthwith cause notice of the adoption of this resolution to be published pursuant to and in accordance with N.J.S.A. 40A:11-5(1)(a)(i).

7. That the Clerk of the Fire Commissioners shall forward a certified copy of this Resolution to the following:

- A. Chairman;
- B. Administrator; and,
- C. Armando V. Riccio LLC

CERTIFICATION

I, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 6, 2019.



Clerk Fire District No.1

3-6-2019

Date:

RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS,
DISTRICT NO.1, COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING THE FIRM OF HOLMAN & FRENIA ALLISON P.C.
AS AUDITORS TO THE BOARD OF FIRE COMMISSIONERS PURSUANT TO
N.J.S.A. 40:69A-43(b) ,
AS A PROFESSIONAL SERVICE CONTRACT PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 40A:11-5
March 6, 2019

WHEREAS, the Board of Commissioners of the Toms River Township Fire District No.1 is in need of legal services which must be rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and which such services otherwise constitute "professional services" within the meaning of N.J.S.A. 40A:11-2(6); and,

WHEREAS, N.J.S.A. 19:44A-20.5 provides that contracts with the anticipated value in excess of \$17,500 shall not be awarded to certain entities which have made political contributions unless the contract is awarded pursuant to the fair and open process;

WHEREAS, the Commissioners of Fire District No.1 of the Township of Toms River, County of Ocean and State of New Jersey received timely requests for qualifications and reviewed those requests for qualifications for the position of auditor;

WHEREAS, the request for qualifications and the receipt of same also complies with the provision of the Local Public Contracts Law (N.J.S.A. 40A:11-1et seq.);

WHEREAS, the Board of Fire Commissioners is satisfied with the terms of the proposed form of the retainer agreement,

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Fire Commissioners, District No. 1, County of Ocean, State of New Jersey, as follows:

1. That pursuant to N.J.S.A. 40:69A-423(b), the Board of Fire Commissioners does hereby appoint the firm of Holman & Frenia Allison, P.C. to the Office of Auditor for the Board of Fire Commissioners of Toms River Township Fire District No. 1 for a term of one year or until the reorganization meeting of the board following the annual election.

2. That a retainer agreement for legal services to be rendered on behalf of the Board of Fire Commissioners be and hereby is awarded to the firm of Holman & Frenia Allison, P.C. as a "professional services" contract pursuant to and in accordance with N.J.S.A. 40A:11-5.

3. That the retainer agreement for legal services shall include the mandatory affirmative action language set forth in P.L. 1975, c. 127.

4. That this resolution shall be condition upon the certification of availability of sufficient funds.

5. That the Chairman is authorized to execute and the Clerk to attest to the proposed retainer agreement aforesaid, which such agreement shall be available for public examination at the Office of the Fire Commissioners during normal business hours.

6. That the Clerk of the Fire Commissioners shall set forthwith cause notice of the adoption of this resolution to be published pursuant to and in accordance with N.J.S.A. 40A:11-5(1)(a)(i).

7. That the Clerk of the Fire Commissioners shall forward a certified copy of this Resolution to the following:

- A. Chairman;
- B. Administrator; and,
- C. Holman & Frenia Allison P.C.

CERTIFICATION

I, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 6, 2019.


Clerk, Fire District No.1

Date: 3-6-2019

**RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS
DISTRICT NO 1, COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF AN INTER-LOCAL SERVICE AGREEMENT
BETWEEN THE TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS,
DISTRICT NO.1 AND THE BOROUGH OF LAVALLETTE FOR FUEL
MARCH 6, 2019**

WHEREAS, N.J.S.A. 40:8 A-1 authorizes a local unit, such as a fire district to enter into an agreement, among other things, for the sharing of services;

WHEREAS, the Toms River Township Fire Commissioners, District No. 1 is desirous of entering into an Inter-Local service agreement with the Borough of Lavallette for the purchase of fuel; and

WHEREAS, the fire vehicles of Toms River Fire Companies District No. 1 will be permitted to receive fuel from the Borough of Lavallette; and

WHEREAS, the aforementioned purchase of fuel will result in a cost savings to the taxpayers; and

NOW, THEREFORE, be it resolved by the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey, entering into an Inter-local service agreement with the Borough of Lavallette for the purchase of fuel.

CERTIFICATION

I, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 6, 2019



Clerk, Fire District No.1

3-6-2019

Date:

**RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS,
DISTRICT NO.1, COUNTY OF OCEAN, STATE OF NEW JERSEY,
ESTABLISHING CONTRACTUAL RELATIONSHIP WITH
DYNAMIC TESTING SERVICE FOR
DRUG AND ALCOHOL TESTING SERVICES
March 6, 2019**

WHEREAS, the Board of Commissioners of the Toms River Township Fire District No.1 has a drug and alcohol policy which provides for drug and alcohol testing of personnel under its control; and,

WHEREAS, such drug and alcohol testing services requires the use of a certified lab to insure proper testing methods in order to properly implement the procedure while protecting the rights of the individuals being tested; and,

WHEREAS, N.J.S.A. 40A:11-3 authorizes the award of a contract up to \$36,000 without bidding if the public entity has a Qualified Purchasing Agent; and,

WHEREAS, based on past experience the Board of Fire Commissioners has determined that the need for blood and alcohol testing will not exceed that amount; and,

WHEREAS, the Board of Fire Commissioners has determined that Dynamic Testing Service is capable of providing the required services and possesses the qualifications to provide those services in a professional manner; and,

WHEREAS, Dynamic Testing Service has submitted a proposed contract and said contract has been reviewed by the attorney for the Board and by the Board of Fire Commissioners;

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Fire Commissioners, District No. 1, County of Ocean, State of New Jersey, as follows:

1. That the Board of Fire Commissioners does hereby approve the proposed contract submitted by Dynamic Testing Service to perform drug and alcohol testing in accordance with the terms of the contract and pursuant to the policy of the Board.

2. That the fee for said services will be at the rates as set forth in their proposals.

3. That this resolution shall be condition upon the entering into of a contract with Dynamic Testing Service in

accordance with the terms of their proposals which shall comply with all requirements of the Statutes of New Jersey for contracts with public entities.

4. That this resolution shall be condition upon the certification of availability of sufficient funds.

5. That the Clerk of the Fire Commissioners shall forward a certified copy of this Resolution to the following:

- A. Chairman;
- B. Administrator;
- C. Peter J. Van Dyke, Esq.; and,
- D. Dynamic Testing Service;

CERTIFICATION

I, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 6, 2019



Clerk Fire District No.1

3-6-2019

Date:

RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF FIRE
COMMISSIONERS DISTRICT NO. 1, IN THE TOWNSHIP OF TOMS
RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING
JAMES GOLDEN TO SERVE AS DISTRICT CHIEF FROM MARCH 6,
THROUGH MARCH 4, 2020

March 6, 2019

WHEREAS, The Toms River Board of Fire Commissioners District Chief review board has recommended James Golden to serve as District Chief for the Toms River Township Board of Fire Commissioners District No. 1

WHEREAS, the Toms River Board of Fire Commissioners District No. 1 consents to the nomination. **James Golden** is hereby appointed as District Chief for the Toms River Board of Fire Commissioners District No. 1

WHEREAS, James Golden shall serve on behalf of the Toms River Board of Fire Commissioners District No.1. His term shall not extend past the reorganization meeting of the Toms River Board of Fire Commissioners District No.1 in 2020 without being re-appointed by the Toms River Board of Fire Commissioners District No. 1.

WHEREAS, The District Chief shall work in conjunction with the Chief Administrator and is responsible for the operations of the Toms River Fire Department District No. 1 and shall report to and be under the jurisdiction of the Chief Administrator and the Toms River Board of Fire Commissioners District No. 1

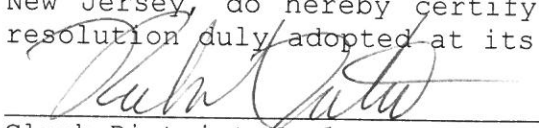
WHEREAS, in performing his duties, said District Chief shall observe all rules and regulations, Standard Operating Guidelines and By-laws adopted by the Toms River Board of Fire Commissioners District No. 1.

A certified copy of this resolution shall be provided by the Toms River Board of Fire Commissioners District No. 1 Administration Office to each of the following:

1. James Golden
2. Board Attorney
3. Chief Administrator
4. Human Resource Coordinator

CERTIFICATION

I, Clerk of the Toms River Township Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 6, 2019


Clerk District No.1

3-6-2019
Date



TOMS RIVER TOWNSHIP FIRE DISTRICT No. 1

GEORGE CONVERY
MARK AUTENRIETH
RAYMOND LATSHAW
JESSE SIPE
RICHARD TUTELA

1144 HOOPER AVENUE
SUITE 306
TOMS RIVER, NEW JERSEY 08753
PHONE (732) 341-4441
FAX (732) 505-2150

TOMS RIVER FIRE CO. No. 1
TOMS RIVER FIRE CO. No. 2
OCEAN BEACH FIRE CO. No. 3
EAST DOVER FIRE CO. No. 4

SWEARING IN 2019 DISTRICT CHIEF

I, the duly appointed District Chief of the Toms River Township Fire Departments, District No. 1, do solemnly swear that I will faithfully fulfill the duties of our said office and will administer the rules and regulations of the Board of Fire Commissioners to the best of my ability and understanding.



James Golden
Fire District No.1