

**Toms River Fire Commissioners  
Joint Board Meeting Minutes  
Toms River Fire Academy  
April 10, 2019**

Commissioner Geoghegan called a regular meeting of the Toms River Fire Commissioners Districts No. 1 & No. 2 to order at 7:00 p.m. with a salute to the Flag. The Commissioner made the following statement:

Let the official minutes reflect that adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act and the adoption of a schedule of regular meetings and notices thereof being posted in the Municipal Building, 33 Washington Street, Toms River, New Jersey; being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with the statute.

**ROLL CALL**

Britton-present	Autenrieth- absent
Geoghegan-present	Convery – present
Bierbaum – present	Tutela – absent
Duff – present	Latshaw –present
Silva-absent	Sipe – present

Administrator Kubiell and Attorney VanDyke present  
Bisceglie present to take minutes

**Motion Convery second Duff to approve minutes of the March 13, 2019 reorganization meeting.**

**AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

**Motion Duff second Sipe to approve minutes of the March 13, 2019 regular meeting.**

**AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

**BIDS**- None

**COMMUNICATIONS**-Bierbaum stated there are numerous things that will be coming up under new business.

**FIRE DISPATCH SUPERVISOR**-(See inserted report)

Further discussion on the active 911/ IAM responding. Sahatjian is recommending IAM responding being the system that all fire departments utilize. Discussion followed on how this would be paid for, is the EMS going to be utilizing this system? Kubiell stated District No.1 is currently paid until year end with Active 911. Geoghegan recommended a meeting with liaisons to discuss this further.

Bierbaum had concerns re: The second alert policy under special concerns about drivers, Item C, where it states if there are four or more interior firefighters in route to the station the dispatcher will not dispatch a second alert.

Sahatjian stated he will amend to state three or more interior firefighters and a driver.

**FIRE ACADEMY**- Latshaw stated: Continuing to obtain proposals for all upcoming projects, liaisons to discuss what projects will be considered then bring to the full board for approval.

See inserted report from Director Hansson

**BUREAU**-(See inserted report by Chief Esposito)

**LEGISLATION**- No report

**FIRE OFFICERS ASSOCIATION** – No report

**INSURANCE**- Sipe stated one open claim

**ADMINISTRATOR KUBIELL** –No report

**BILLS**

Motion Duff second Britton for District No. 2 to pay \$139,721.19 for their share of the bills. (See inserted list)  
AYES-4 NAYS-0 ABSTAINED-0 CARRIED

Motion Convery second Latshaw for District No. 1 to pay the bills. (See inserted list)  
AYES-3 NAYS-0 ABSTAINED-0 CARRIED

**UNFINISHED BUSINESS**

**RESOLUTION FOR OFFICIAL NEWSPAPER** A resolution was presented, Motion Convery second Sipe naming the Asbury Park Press and Star Ledger as the official newspapers for the Joint Board of Fire Commissioners. (See inserted Resolution)

**ROLL CALL VOTE**

Latshaw-Yes Tutela -Absent  
Autenrieth-Absent Sipe-Yes  
Convery-Yes

Britton -Yes Silva-Absent  
Bierbaum-Yes Duff -Yes  
Geoghegan -Yes

**CARRIED**

Bierbaum asked the status of the pickup truck for the fire academy. Kubiell responded District No.1 trucks have been ordered once they arrive the transition will occur.

**NEW BUSINESS**

**CARE OF SILVERTON'S VEHICLE-** Kubiell stated he received an email from District No.2's administrator to place this on the agenda. Britton stated Chief Sinnott wanted all to know that 2911 is being housed at Fire Academy and asked that the proper maintenance of this vehicle be implemented.

**REMOVAL AND ADDING INSTRUCTORS -** Motion Duff second Britton accepting Director Hansson recommendation to remove and add instructors.

AYES-7 NAYS-0 ABSTAINED-0 CARRIED

**POLICY-COMMUNICATION TRAINING** -Motion Bierbaum second Britton to accept Communication Training Policy as written.

AYES-7 NAYS-0 ABSTAINED-0 CARRIED

**POLICY-SECOND ALERT** -Motion Britton second Duff to accept Second Alert Policy amending adding a driver and clarification to state 3 interior firefighters and a driver.

AYES-7 NAYS-0 ABSTAINED-0 CARRIED

**ISLAND HEIGHTS CONTRACT** -A resolution was presented, Motion Britton second Convery authorizing entering into an agreement with the Island Heights volunteer fire company for dispatch services (See inserted Resolution)

**ROLL CALL VOTE**

Latshaw-Yes Tutela -Absent  
Autenrieth-Absent Sipe-Yes  
Convery-Yes

Britton -Yes Silva-Absent  
Bierbaum-Yes Duff -Yes  
Geoghegan -Yes

**CARRIED**

Bierbaum stated it was discussed at the last meeting buying t-shirts for the recruits for perfect attendance. Hansson stated a bar and a certificate was agreed upon instead.

Bierbaum also recommended the instructors that attend the FDIC that utilize their own money receiving a small stipend to offset their cost. He feels the knowledge and experience by them going benefits the academy.

Discussion again about rotating the instructors each year so they all get a chance to benefit from this conference. Hansson stated they do rotate each year and they do not repeat other than the deputy director and Chief instructor.

**PARTICIPATION BY THE PUBLIC**- None

**PRIVATE EXECUTIVE SESSION**- Motion Sipe second Duff to go into Private Executive Session @ 7:36 p.m. AYES-7 NAYS-0 ABSTAINED-0  
**CARRIED**

***Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.***

**Motion Convery second Sipe to go back into open session.**

**AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

**There being no further business, Motion Sipe second Duff to close the meeting at 9:35p.m.**

**AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

Respectfully submitted,

*Richard Tutela*

Richard Tutela, Clerk

PRIVATE EXECUTIVE SESSION  
April 10, 2019

Britton recused himself. Bisceglie not present to take minutes for closed session.

Bureau contract negotiations were discussed in great length.