Toms River Fire Commissioners
Joint Board Meeting Minutes
Toms River Fire Academy
August 12, 2020

Commissioner Geoghegan called a regular meeting of the Toms River Fire Commissioners Districts No. 1 & No. 2 to order at 7:00 p.m. with a salute to the Flag. The Commissioner made the following statement:

> Let the official minutes reflect that adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act and the adoption of a schedule of regular meetings and notices thereof being posted in the Municipal Building, 33 Washington Street, Toms River, New Jersey; being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with the statute.

ROLL CALL

Britton-present	Autenrieth- present
Geoghegan–present	Convery – present
Bierbaum – present	Tutela – present
Quinlisk – arrived 7:18p.m.	Latshaw –absent
Willson-present	Minkler – present

Administrator Kubiel, Attorney Appleby and Administrator Carson were present.
Bisceglie present to take minutes

Motion Willson second Autenrieth to approve minutes of the June 10, 2020 meeting
AYES-7 NAYS-0 ABSTAIN-1 (Geoghegan) CARRIED

BIDS- None

COMMUNICATIONS –Autenrieth stated dispatchers did an excellent job considering the abundance of calls from the storm.
FIRE DISPATCH SUPERVISOR SAHATJIAN – See inserted report.
Bierbaum asked if District No.2 has been involved in any of the discussion on the response plan. Sahatjian stated Administrator Carson has been briefed.
Bierbaum asked the ability of our dispatchers to communicate with the county dispatching. Sahatjian stated all call goes through the county and then they are sent to dispatch. The servers do not have the capability to talk to each other.
Bierbaum asked about the backup system at dispatch. Sahatjian stated moving forward with this and it is a work in progress.

FIRE ACADEMY – progress
DIRECTOR HANSSON (absent) See inserted report.
BUREAU – Minkler stated contracts have been settled for the clerical staff and Inspectors.
BUREAU CHIEF ESPOSITO (See inserted report) Looking into a new inspection program that is more user friendly, SDL is not doing what it promised to do. Will set up meeting with liaisons to discuss further.

Bierbaum asked the status of the Seaside Heights contract for inspections. Attorney Appleby responded that Seaside is waiting for a signed agreement releasing from the state who currently do the inspections for them.

LEGISLATION- No report

FIRE OFFICERS ASSOCIATION – Bierbaum asked if both districts are included in the fire officers' discussions. It was stated the Administrators of both boards have been included in certain discussions.

INSURANCE- No report

DISTRICT NO.1 ADMINISTRATOR KUBIEL – Kubiel asked the board to include in the bill list $5,000 for the emergency reporting invoice that he just received through an email.

DISTRICT NO.2 ADMINISTRATOR CARSON-No report

BILLS

Motion Willson second Bierbaum for District No. 2 to pay $84,958.72 for July and $72,333.71 for August for their share of the bills with the added shared portion of the emergency reporting invoice. (See inserted list) AYES-5 NAYS-0 ABSTAINED-0 CARRIED

Motion Autenrieth second Minkler for District No. 1 to pay the bills. (See inserted list) AYES-4 NAYS-0 ABSTAINED-0 CARRIED

UNFINISHED BUSINESS-None

NEW BUSINESS

RESOLUTION COVID POLICY - Bierbaum asked for a better clarification on this policy and what is considered essential personnel. Attorney Appleby responded with the input by both administrators and following the guideline from the state of New Jersey this policy was created to protect both the employee and employer.

A resolution was presented Motion Tutela second Convery adopting a protocol for employees during State of Emergency and Public Health Emergency

ROLL CALL VOTE

Latshaw-Absent Tutela-Yes
Autenrieth-Yes Minkler-Yes
Convery-Yes

ROLL CALL VOTE

Bierbaum-Abstain Britton –Yes
Quinlisk –Yes Willson –Yes
Geoghegan –Yes CARRIED

REMOVE BRETT KYLE AS A PART-TIME FIRE DISPATCHER- Bierbaum asked the reason for the removal. Sahatjian asked if this could be discussed in closed session. Convery stated Mr. Kyle was not served a rice notice. This has been tabled until Mr. Kyle can be served a rice notice.)

PARTICIPATION BY THE PUBLIC- Bierbaum stated Brian Hanlon who is the sculptor of firefighter statues is looking to donate several of them to the fire service. Kubiel suggested creating a memorial at the fire academy.

Bierbaum stated he is leaving some pamphlets for a medical facility on airport road that is available to the firefighters.

Motion Convery second Autenrieth to go into private executive session at 7:45 p.m.

AYES-9 NAYS-0 CARRIED

PRIVATE EXECUTIVE SESSION- *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and Legal Advice* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

Motion Bierbaum second Convery to go into open session at 8:45 p.m.

AYES-9 NAYS-0 CARRIED

There being no further business, Motion Autenrieth second Convery to close the meeting @ 8:45 p.m.

AYES-9 NAYS-0 CARRIED

Respectfully submitted,

Leonard Minkler

Leonard Minkler, Clerk

Toms River Fire Academy

1780 Church Rd. (Site Location)
1144 Hooper Ave. (Mailing)
Suite 306
Toms River, NJ 08753
(732) 255-4024 - (732) 341-4441
academy@trfire.org

Toms River Fire Training Center Report August 2020

1. The weekday FF1/2 class is more than half finished with 9 local and 3 out of town candidates.The class to date has been very successful despite the challenges of COVID restrictions and operating safely in the hot weather. We met the hot weather challenge by starting outside hands on activities at 0700 and conducting lectures and indoor activities in the afternoon. The instructors have also stressed hydration and give frequent breaks at a cooling station. The regular night time class is scheduled to start with orientation on September 9 and class starting on Sept 14. We have about 16 candidates so far. Due to current conditions the formal graduation for the 2019-2020 Class was postponed. We hope to reschedule the ceremony during the summer. Certificates have been sent to Company Chiefs to permit the graduates to operate in their FF 1/2 capacity.

2. Outside agencies using the facility in July and August, US Air Force Reserve Fire Dept from Joint Base MDL, Fire Officer Training, TRPD and NJDFS.

3. The Academy staff is working to develop interactive online classes to be presented during the period of social distancing. We are recently completed the OSIC class and we have at least two online classes that will be offered this fall. Looking toward the future, and using lessons learned from the OSIC Course, Firefighter Andrew Dorman, who is well versed in virtual education, will be assisting with course development. Andrew completed Fire Instructor 1 training this month.

4. Mandated annual training for the fire cos. for 2020 continues. Blood Borne Pathogen and Hazcomm training is now available on line and will be followed by other required classes.

5. The recent annual sprinkler inspection determined that due to the construction of the VEIS prop several additional sprinkler heads will be required. We are pursuing a solution with the sprinkler contractor and anticipate the work to be completed soon.

6. Two members, FF Rich Gabriel Sta 29 and Asst. Chief Gary Simone Jr. Sta 25, have started the process to become TRFTC Instructors.

Respectfully submitted
Bob Hansson

Director, Toms River FTC

TOMS RIVER FIRE DEPARTMENT
COMMUNICATIONS DIVISION

August 2020

- Spillman had a recent patch, we have been having some major troubles with this update. Brian doyle is working on it, unfortunately it is out of our control.
- Everyone worked great during the recent storm.
- Mutual aid plans are still in the works, met with Chief Seaman regarding some map changes to help with the zones and response plans.

Total Calls since July 1

EMS 1483

FIRE 711

Respectfully Submitted

John Sahatjian

Toms River Bureau of Fire Prevention
33 Washington Street
P. O. Box 728
Toms River, New Jersey 08753
732-240-5153

Fire Commissioners Report
Month of August 2020

1. The Bureau has reverted to Smoke Affidavits until further notice.
2. We have been experiencing many issues with SDL lately, I have sent a report to the Liaisons detailing all our issues. I have spoken with our representative many of times about our issues and they keep telling us they are working on them but cannot promise when they will be fixed or when the new program will be out.

Respectfully,

Kevin Esposito,
Chief Inspector

RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS, DISTRICT NO.1, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING A PROTOCOL FOR EMPLOYEES DURING STATE OF EMERGENCY AND PUBLIC HEALTH EMERGENCY

WHEREAS, on January 30, 2020, the World Health Organization designated the novel coronavirus outbreak, COVID-19, as a Public Health Emergency of International Concern; and

WHEREAS, on January 31, 2020, the United States Health and Human Services Secretary declared a public health emergency for the entire United States to aid the nation's healthcare community in responding to COVID-19; and

WHEREAS, the spread of COVID-19 within New Jersey, and the potential spread of COVID-19 specifically within the areas of jurisdiction of the Toms River Township Fire Districts No. 1 and No. 2 (hereinafter the "District"), constitutes an imminent public health hazard that threatens and presently endangers the health, safety, and welfare of the residents within the District; and

WHEREAS, the spread of COVID-19 in New Jersey at a rate comparable to the rate of spread in other affected areas would greatly strain the resources and capabilities of the Districts, which provide essential services for containing and mitigating the spread of contagious diseases, such as COVID-19; and

WHEREAS, on March 9, 2020, the Governor of the State of New Jersey declared the concurrent invocation of both a State of Emergency pursuant to N.J.S.A. App.A.:9-33 et seq. and a Public Health Emergency as contemplated by N.J.S.A. 26:13-1 et seq., which invoked the authority and powers contemplated by N.J.S.A. 26:13-3, the Emergency Health Powers Act, and remains in effect; and

WHEREAS, on March 13, 2020, the President of the United States declared COVID-19 a national emergency; and

WHEREAS, the Commissioners desire to adopt policies for the safety and protection of employees that addresses sanitization and disinfecting of buildings, social distancing, quarantine procedures and protocol for exposure of COVID-19; and

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Fire Commissioners, Districts No. 1 and No. 2, County of Ocean, State of New Jersey, as follows:

1. The Commissioners hereby adopt the following protocols and procedures for safety and protection of employees and volunteer members, that addresses sanitization and disinfecting of buildings, social distancing, quarantine procedures and protocol for exposure of COVID-19, as delineated on the attached "Schedule A" and "Schedule B".

2. This procedure shall only be effective so long as the State of Emergency and Public Health Emergency as declared originally under Executive Order 103, dated March 9, 2020, is in effect.

3. That the Clerk of the Fire Commissioners shall forward a certified copy of this Resolution to the following:

   A. Chairman;
   B. Administrator;
   C. Human Resources Coordinator

CERTIFICATION

We, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1 and Craig Bierbaum Clerk of the Toms River Township Fire Commissioners District No. 2, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held August 5th, 2020.

Vice chair

GEORGE CONVERY,
CHAIRMAN, DISTRICT NO.1

LEONARD MINKLER,
CLERK, DISTRICT NO. 1

BRIAN GEOGHEGAN
CHAIRMAN, DISTRICT NO.2

CRAIG BIERBAUM
CLERK, DISTRICT NO. 2

P.O. Type: Contract Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: Y
Format: Condensed Held: N Aprv: N Rcvd: Y
Range: 03- -111-51 -001 to 03- -134-54 -743 Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Paid Date Range: 07/09/20 to 08/12/20 Include Non-Budgeted: Y
Prior Year Only: N
Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Expend Account / Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -111-53 -003	INSTRUCTOR'S REMUNERATION					
F0147	FITZGERALD, MATTHEW	20-00706	INST. REM. OSIC COURSE	1,440.00	0.00	
G0127	GORMAN, RICHARD	20-00733	INST. REM.	1,500.00	0.00	
D0117	DORMAN, ANDREW	20-00746	INSTRUCTOR REMUNERATION	75.00	0.00	
				3,015.00		
03- -112-51 -024	HEALTH BENEFITS					
B0074	BENECARD SERVICES, INC.	20-00635	07/20 PRESCRIPTION PLAN#1319	2,438.16	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	20-00703	08/20 HEALTH	6,137.24	0.00	
				8,575.40		
03- -112-54 -024	HEALTH BENEFITS/DISABILITY					
B0074	BENECARD SERVICES, INC.	20-00635	07/20 PRESCRIPTION PLAN#1319	7,948.29	0.00	
U0046	UNITED HEALTHCARE INS. CO.	20-00656	08/20 INS. CUSTOMER #04P2972	223.07	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	20-00703	08/20 HEALTH	26,726.88	0.00	
H0033	HARTFORD INSURANCE COMPANY	20-00717	08/20 INSURANCE GROUP #680338	921.20	0.00	
				35,819.44		
03- -112-55 -024	HEALTH BENEFITS/DISABILITY					
B0074	BENECARD SERVICES, INC.	20-00635	07/20 PRESCRIPTION PLAN#1319	1,061.45	0.00	
U0046	UNITED HEALTHCARE INS. CO.	20-00656	08/20 INS. CUSTOMER #04P2972	23.05	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	20-00703	08/20 HEALTH	3,186.84	0.00	
H0033	HARTFORD INSURANCE COMPANY	20-00717	08/20 INSURANCE GROUP #680338	181.44	0.00	
				4,452.78		
03- -113-53 -077	BADGES/FLAGS/BANNERS					
E0020	EAST COAST FLAG &	20-00676	FLAGS F.A.	78.90	0.00	
03- -113-54 -064	TOOLS & EQUIPMENT					
H0100	HOME DEPOT	20-00687	EQUIP. & SUPPLIES	239.64	0.00	
03- -113-57 -064	TOOLS & EQUIPMENT					
O0250	OXYGEN SUPPLY CO., INC.	20-00698	TECH RESCUE EQUIP. & F.A. EXT.	400.00	0.00	
03- -119-52 -271	AUDITOR					
H0098	HOLMAN,FRENIA,ALLISON P.C.	20-00664	2019 AUDIT INV#44237	100.00	0.00	
03- -119-52 -272	LEGAL					
B0214	BRASLOW, RICHARD M. ESQ	20-00739	PROFESSIONAL SERVICES	38.00	0.00	
03- -119-52 -273	CONSULTANT					
R0080	RICCIO, ARMANDO LLC	20-00734	PROFESSIONAL SERVICES INV#1196	1,615.00	0.00	
03- -119-53 -271	AUDITOR					
H0098	HOLMAN,FRENIA,ALLISON P.C.	20-00664	2019 AUDIT INV#44237	150.00	0.00	

Expend Account / Vendor		Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -119-54 -271		AUDITOR					
H0098	HOLMAN,FRENIA,ALLISON P.C.		20-00664	2019 AUDIT INV#44237	200.00	0.00	
03- -119-55 -271		AUDITOR					
H0098	HOLMAN,FRENIA,ALLISON P.C.		20-00664	2019 AUDIT INV#44237	50.00	0.00	
03- -119-55 -272		LEGAL					
R0127	ROTHSTEIN, MANDELL, STROHM,		20-00632	PROFESSIONAL SERVICE	869.50	0.00	
B0214	BRASLOW, RICHARD M. ESQ		20-00739	PROFESSIONAL SERVICES	95.00	0.00	
					964.50		
03- -120-52 -311		LEGAL NOTICES					
G0032	GANNET NEW JERSEY NEWSPAPERS		20-00666	DIST#1 AND JOINT MEETINGS	44.00	0.00	
03- -123-54 -417		CREDIT CARD FEES					
T0134	TOMS RIVER FIRE COMMISSIONERS		20-00732	CREDIT CARD FEES	44.90	0.00	
03- -123-55 -416		DUES & SUBSCRIPTIONS					
02629	NOVAK, JOHN		20-00714	REIMB. UCC LICENSE	91.00	0.00	
03- -124-53 -446		TRAINING & MATERIALS					
L0140	LIFEFORCE USA, INC.		20-00652	CPR CARDS & BOOKS F.A.	801.00	0.00	
03- -125-53 -487		CLOTHING					
F0019	FARRO'S FAR OUT TEES, INC.		20-00671	RECRUIT TEES FOR F.A.	262.60	0.00	
03- -126-53 -530		FUEL(BUILDING/AUTO)					
S0335	SUBURBAN PROPANE		20-00640	REPAIR PROPANE SYSTEM @ F.A.	1,999.88	0.00	
N0155	NEW JERSEY NATURAL GAS CO.		20-00713	ACCT#22-0009-3986-41	68.80	0.00	
					2,068.68		
03- -126-53 -531		SUPPLIES					
G0155	GRAINGER		20-00616	F.A. EQUIP. COVID-19	32.00	0.00	
H0100	HOME DEPOT		20-00687	EQUIP. & SUPPLIES	508.96	0.00	
					540.96		
03- -126-54 -529		FUEL					
T0175	TOWNSHIP OF TOMS RIVER		20-00730	6/20 FUEL JOINT	325.74	0.00	
03- -126-55 -529		FUEL					
T0175	TOWNSHIP OF TOMS RIVER		20-00730	6/20 FUEL JOINT	194.53	0.00	
03- -127-51 -567		TELEPHONE					
R0012	RACKSPACE US, INC.		20-00636	EMAIL JUN ACCT#030-34971557175	92.40	0.00	
V0010	VERIZON WIRELESS		20-00709	ACCT#720641376-00001	46.27	0.00	
V0008	VERIZON CABS		20-00719	PHONE JOINT	7,990.62	0.00	
R0012	RACKSPACE US, INC.		20-00740	EMAIL MAY ACCT#030-34971557175	80.85	0.00	
V0009	VERIZON		20-00744	PHONE JOINT	389.06	0.00	
					8,599.20		

Expend Account / Vendor		Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -127-53 -566		UTILITIES					
J0048	JCP&L		20-00684	ACCT#200 000 001 020	1,852.78	0.00	
S0337	SUEZ WATER T.R.		20-00743	07/20 F.A.	350.60	0.00	
					2,203.38		
03- -127-53 -567		TELEPHONE					
F0171	4X TECHNOLOGIES, LLC		20-00663	07/20 SERVICES JOINT	226.48	0.00	
03- -127-53 -568		INTERNET					
R0012	RACKSPACE US, INC.		20-00636	EMAIL JUN ACCT#030-34971557175	2.20	0.00	
R0012	RACKSPACE US, INC.		20-00740	EMAIL MAY ACCT#030-34971557175	4.95	0.00	
V0009	VERIZON		20-00744	PHONE JOINT	250.00	0.00	
					257.15		
03- -127-54 -567		COMMUNICATIONS					
F0171	4X TECHNOLOGIES, LLC		20-00663	07/20 SERVICES JOINT	289.35	0.00	
V0010	VERIZON WIRELESS		20-00709	ACCT#720641376-00001	612.13	0.00	
					901.48		
03- -127-54 -568		INTERNET					
R0012	RACKSPACE US, INC.		20-00636	EMAIL JUN ACCT#030-34971557175	59.95	0.00	
R0012	RACKSPACE US, INC.		20-00740	EMAIL MAY ACCT#030-34971557175	62.70	0.00	
					122.65		
03- -127-55 -567		COMMUNICATIONS					
V0010	VERIZON WIRELESS		20-00709	ACCT#720641376-00001	121.57	0.00	
03- -127-55 -568		INTERNET					
V0009	VERIZON		20-00744	PHONE JOINT	129.99	0.00	
03- -128-53 -607		OFFICE SUPPLIES/SHIPPING					
O0005	OCCUPATIONAL HEALTH		20-00669	CALIBRATE FIT TEST MACHINE FA	185.00	0.00	
T0137	TOMS RIVER FIRE DISTRICT NO. 1		20-00692	I/T REPAIRS & POSTAGE	3.30	0.00	
W0004	W.B. MASON CO., INC.		20-00693	SUPPLIES JOINT	293.73	0.00	
					482.03		
03- -128-54 -607		OFFICE SUPPLIES/SHIPPING					
W0004	W.B. MASON CO., INC.		20-00693	SUPPLIES JOINT	729.26	0.00	
03- -128-55 -607		OFFICE SUPPLIES/SHIPPING					
C0049	CDW-GOVERNMENT		20-00675	CABLE FOR BUREAU	9.29	0.00	
03- -129-51 -657		MAINTENANCE CONTRACTS					
B0001	B SAFE, INC.		20-00718	CELL MONITORING	564.24	0.00	
03- -129-53 -653		EXTINGUISHER REFILL/REPAIR					
M0090	MES INC.		20-00686	SCBA FLOW TEST JOINT	120.00	0.00	
O0250	OXYGEN SUPPLY CO., INC.		20-00698	TECH RESCUE EQUIP. & F.A. EXT.	91.00	0.00	
T0115	TOMASELLA'S FIRE PROTECTION		20-00727	EXTINGUISHERS F.A.	525.00	0.00	
					736.00		
03- -129-53 -657		MAINTENANCE CONTRACTS					
S0335	SUBURBAN PROPANE		20-00640	REPAIR PROPANE SYSTEM @ F.A.	4,802.00	0.00	

Expend Account / Vendor		Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -129-53 -657		MAINTENANCE CONTRACTS		Continued			
F0093	FIREFLOW SERVICES, INC.		20-00650	HOSE/LADDER TESTING F.A.	990.35	0.00	
O0005	OCCUPATIONAL HEALTH		20-00669	CALIBRATE FIT TEST MACHINE FA	675.00	0.00	
M0090	MES INC.		20-00686	SCBA FLOW TEST JOINT	1,933.31	0.00	
T0137	TOMS RIVER FIRE DISTRICT NO. 1		20-00692	I/T REPAIRS & POSTAGE	135.30	0.00	
M0143	M & M CLEANING SERVICE, INC.		20-00712	07/20 MAINT. & FLOORS	1,677.00	0.00	
B0001	B SAFE, INC.		20-00718	CELL MONITORING	564.24	0.00	
K0030	KEITH'S LAWN MAINT. SERVICE		20-00745	07/20 SERVICE	900.00	0.00	
					11,677.20		
03- -129-54 -648		VEHICLE REPAIR					
P0220	PRESTIGE AUTO SPA		20-00634	CAR WASH	29.16	0.00	
J0014	J & R PRO AUTOMOTIVE		20-00720	127,197,177	856.76	0.00	
					885.92		
03- -129-54 -655		OFFICE CLEANING					
S0095	SERVPRO OF TOMS RIVER		20-00747	DISINFECT BUREAU INV#4538638	500.00	0.00	
03- -129-55 -648		VEHICLE REPAIR					
J0014	J & R PRO AUTOMOTIVE		20-00720	127,197,177	110.00	0.00	
03- -129-55 -650		RADIO & I/T REPAIR					
T0137	TOMS RIVER FIRE DISTRICT NO. 1		20-00692	I/T REPAIRS & POSTAGE	135.29	0.00	
03- -129-55 -655		OFFICE CLEANING					
S0095	SERVPRO OF TOMS RIVER		20-00747	DISINFECT BUREAU INV#4538638	450.00	0.00	
03- -129-55 -657		MAINTENANCE CONTRACTS					
M0090	MES INC.		20-00686	SCBA FLOW TEST JOINT	688.72	0.00	
		Fund Total:			89,601.92		

Total Charged Lines: 102 Total List Amount: 89,601.92 Total Void Amount: 0.00

FUNDS RECEIVED AND DEPOSITED

FROM:	CK#:	FOR:	AMOUNT:
Selective Insurance	11064574	Insurance claim vehicle #157	2,296.19

Range of Accounts: 03- -111-51 -001 to 03- -112-55 -024
Range of Dates: 07/09/20 to 08/12/20
Range of Reason Codes: ALL
Include Enc/Expd/Acct Pybl with EOY Reason: Yes Include Non-Budgeted: Y

Adds: N Changes: N Transfers In: N
Transfers Out: N Expenditures: Y Refunds: Y
Reimbursements: N Encumbrances: N Cancels: N
Check Payments: N Accounts Payable: N
PO Encumbrances: N Contract Encm: N Received PO: N

Account No / Date	Type	Account Description / Transaction Data/Comment	Class Id	Class Description / Vendor/Source	Amount	User		Item #	
03- -111-51 -001		SALARIES							
07/16/20	Expd	W/E 7-16-20 DISPATCH			20,746.22	DM	B	2049	5
07/30/20	Expd	W/E 7-30-20 DISPATCH			19,730.89	DM	B	2052	5
Total Expenditures:	2	40,477.11							
03- -111-53 -003		INSTRUCTOR'S REMUNERATION							
07/16/20	Expd	W/E 7-16-20 F.A. INST.			665.00	DM	B	2049	7
07/30/20	Expd	W/E 7-30-20 F.A. INST.			3,866.25	DM	B	2052	7
Total Expenditures:	2	4,531.25							
03- -111-53 -004		FIRE ACADEMY COORDINATOR							
07/16/20	Expd	W/E 7-16-20 F.A. COOR.			769.23	DM	B	2049	6
07/30/20	Expd	W/E 7-30-20 F.A. COOR.			769.23	DM	B	2052	6
Total Expenditures:	2	1,538.46							
03- -111-54 -001		SALARIES							
07/16/20	Expd	W/E 7-16-20 BUR ADM			24,993.27	DM	B	2049	3
07/30/20	Expd	W/E 7-30-20 BUR ADM			24,597.44	DM	B	2052	3
Total Expenditures:	2	49,590.71							
03- -111-55 -001		SALARIES							
07/16/20	Expd	W/E 7-16-20 U.C.C.			4,774.83	DM	B	2049	4
07/30/20	Expd	W/E 7-30-20 U.C.C.			4,710.50	DM	B	2052	4
Total Expenditures:	2	9,485.33							
03- -112-51 -021		PAYROLL TAXES							
07/16/20	Expd	W/E 7-16-20 TAXES			1,508.29	DM	B	2049	11
07/30/20	Expd	W/E 7-30-20 TAXES			1,593.11	DM	B	2052	11
Total Expenditures:	2	3,101.40							
03- -112-53 -021		PAYROLL TAXES							
07/16/20	Expd	W/E 7-16-20 TAXES			119.76	DM	B	2049	12
07/30/20	Expd	W/E 7-30-20 TAXES			306.91	DM	B	2052	12
Total Expenditures:	2	426.67							
03- -112-54 -021		PAYROLL TAXES							
07/16/20	Expd	W/E 7-16-20 TAXES			1,679.87	DM	B	2049	9
07/30/20	Expd	W/E 7-30-20 TAXES			1,928.48	DM	B	2052	9
Total Expenditures:	2	3,608.35							

Account No / Date	Type	Account Description / Transaction Data/Comment	Class Id	Class Description / Vendor/Source	Amount	User	Item #		
03- -112-55 -021		PAYROLL TAXES							
07/16/20	Expd	W/E 7-16-20 TAXES			341.40	DM	B	2049	10
07/30/20	Expd	W/E 7-30-20 TAXES			365.00	DM	B	2052	10

Total Expenditures: 2 706.40

Fund Description	Fund	Expenditures	Refund Expend
	03	113,465.68	0.00
Total Of All Funds:		113,465.68	0.00

Report Totals

Transaction Type	Accounts	Transactions	Amount
Total Expenditures:	9	18	113,465.68
Total Refund Expend:	0	0	0.00

P.O. Type: Contract Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: Y
Format: Condensed Held: N Aprv: N Rcvd: Y
Range: 03- -111-51 -001 to 03- -134-54 -743 Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Paid Date Range: 06/11/20 to 07/08/20 Include Non-Budgeted: Y
Prior Year Only: N
Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Expend Account / Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -111-53 -003	INSTRUCTOR'S REMUNERATION					
02701	ALSTON, GARY	20-00623	INST. REM.	220.00	0.00	
G0127	GORMAN, RICHARD	20-00624	INST. REM.	160.00	0.00	
				380.00		
03- -112-51 -024	HEALTH BENEFITS					
B0074	BENECARD SERVICES, INC.	20-00554	06/20 PRESCRIPTION PLAN#1319	2,438.16	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	20-00572	07/20 HEALTH	5,967.52	0.00	
				8,405.68		
03- -112-54 -024	HEALTH BENEFITS/DISABILITY					
U0046	UNITED HEALTHCARE INS. CO.	20-00552	07/20 INS. CUSTOMER #04P2972	223.07	0.00	
B0074	BENECARD SERVICES, INC.	20-00554	06/20 PRESCRIPTION PLAN#1319	7,948.29	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	20-00572	07/20 HEALTH	26,945.75	0.00	
H0033	HARTFORD INSURANCE COMPANY	20-00604	07/20 INSURANCE GROUP #680338	921.20	0.00	
				36,038.31		
03- -112-55 -024	HEALTH BENEFITS/DISABILITY					
U0046	UNITED HEALTHCARE INS. CO.	20-00552	07/20 INS. CUSTOMER #04P2972	23.05	0.00	
B0074	BENECARD SERVICES, INC.	20-00554	06/20 PRESCRIPTION PLAN#1319	1,061.45	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	20-00572	07/20 HEALTH	1,381.57	0.00	
H0033	HARTFORD INSURANCE COMPANY	20-00604	07/20 INSURANCE GROUP #680338	181.44	0.00	
				2,647.51		
03- -113-53 -078	COMPUTER PROGRAMS					
C0049	CDW-GOVERNMENT	20-00568	BARRACUDA SOFTWARE F.A.	2,598.60	0.00	
03- -113-54 -074	OFFICE EQUIPMENT					
C0049	CDW-GOVERNMENT	20-00388	LAPTOPS BUREAU	6,231.26	0.00	
D0032	DARRYL LUZ CONSTRUCTION, LLC	20-00557	REFURB BUREAU OFFICE COVID-19	5,700.00	0.00	
				11,931.26		
03- -115-54 -136	RENT					
T0175	TOWNSHIP OF TOMS RIVER	20-00243	2020 3RD QTR RENT BUREAU	2,947.88	0.00	
P0130	PITNEY BOWES INC.	20-00562	METER RENTAL BUREAU	69.00	0.00	
				3,016.88		
03- -115-55 -136	RENT					
T0175	TOWNSHIP OF TOMS RIVER	20-00243	2020 3RD QTR RENT BUREAU	736.00	0.00	
03- -119-52 -272	LEGAL					
B0214	BRASLOW, RICHARD M. ESQ	20-00627	PROFESSIONAL SERVICES	37.00	0.00	
03- -119-52 -273	CONSULTANT					
R0080	RICCIO, ARMANDO LLC	20-00622	PROFESSIONAL SERVICES JOINT	2,374.50	0.00	

Expend Account / Vendor		Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -119-55 -272		LEGAL					
B0214	BRASLOW, RICHARD M. ESQ		20-00627	PROFESSIONAL SERVICES	57.00	0.00	
03- -123-55 -417		CREDIT CARD FEES					
T0134	TOMS RIVER FIRE COMMISSIONERS		20-00626	CREDIT CARD FEES	194.85	0.00	
03- -126-53 -530		FUEL(BUILDING/AUTO)					
N0155	NEW JERSEY NATURAL GAS CO.		20-00577	ACCT#22-0009-3986-41	114.86	0.00	
T0175	TOWNSHIP OF TOMS RIVER		20-00595	5/20 FUEL JOINT	27.91	0.00	
					142.77		
03- -126-53 -531		SUPPLIES					
F0133	1ST CHOICE SAFETY EQUIPMENT		20-00603	EQUIP. F.A.	55.00	0.00	
03- -126-54 -529		FUEL					
T0175	TOWNSHIP OF TOMS RIVER		20-00595	5/20 FUEL JOINT	214.00	0.00	
03- -126-54 -531		SUPPLIES					
H0020	HALLIWELL, DAWN		20-00610	PETTY CASH	14.46	0.00	
03- -126-55 -529		FUEL					
T0175	TOWNSHIP OF TOMS RIVER		20-00595	5/20 FUEL JOINT	87.70	0.00	
03- -127-51 -567		TELEPHONE					
R0012	RACKSPACE US, INC.		20-00541	EMAIL MAY ACCT#030-34971557175	92.40	0.00	
V0010	VERIZON WIRELESS		20-00582	ACCT#720641376-00001	45.57	0.00	
V0008	VERIZON CABS		20-00606	PHONE JOINT	7,554.77	0.00	
V0009	VERIZON		20-00629	PHONE JOINT	388.76	0.00	
					8,081.50		
03- -127-53 -566		UTILITIES					
J0048	JCP&L		20-00579	ACCT#200 000 001 020	1,666.43	0.00	
S0337	SUEZ WATER T.R.		20-00628	05/20 F.A.	309.04	0.00	
					1,975.47		
03- -127-53 -567		TELEPHONE					
F0171	4X TECHNOLOGIES, LLC		20-00564	06/20 SERVICES JOINT	226.48	0.00	
03- -127-53 -568		INTERNET					
R0012	RACKSPACE US, INC.		20-00541	EMAIL MAY ACCT#030-34971557175	4.95	0.00	
V0009	VERIZON		20-00629	PHONE JOINT	250.00	0.00	
					254.95		
03- -127-54 -567		COMMUNICATIONS					
F0171	4X TECHNOLOGIES, LLC		20-00564	06/20 SERVICES JOINT	289.35	0.00	
V0010	VERIZON WIRELESS		20-00582	ACCT#720641376-00001	607.16	0.00	
					896.51		
03- -127-54 -568		INTERNET					
R0012	RACKSPACE US, INC.		20-00541	EMAIL MAY ACCT#030-34971557175	62.70	0.00	
03- -127-55 -567		COMMUNICATIONS					
V0010	VERIZON WIRELESS		20-00582	ACCT#720641376-00001	120.62	0.00	

Expend Account / Vendor		Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -127-55 -568		INTERNET					
V0009	VERIZON		20-00629	PHONE JOINT	109.99	0.00	
03- -128-53 -607		OFFICE SUPPLIES/SHIPPING					
T0137	TOMS RIVER FIRE DISTRICT NO. 1		20-00608	POSTAGE F.A.	9.65	0.00	
03- -128-55 -607		OFFICE SUPPLIES/SHIPPING					
W0004	W.B. MASON CO., INC.		20-00573	SUPPLIES JOINT	181.29	0.00	
03- -129-51 -657		MAINTENANCE CONTRACTS					
T0175	TOWNSHIP OF TOMS RIVER		20-00200	3RD QTR. 2020 SPILLMAN	8,211.50	0.00	
03- -129-53 -649		BUILDING MAINTENANCE					
W0124	WINCH PLUMBING, HEATING		20-00578	REPAIR WATER HEATER @ F.A.	320.00	0.00	
03- -129-53 -653		EXTINGUISHER REFILL/REPAIR					
A0085	AISH FIRE PROTECTION CO.		20-00602	EXTINGUISHERS F.A.	85.00	0.00	
03- -129-53 -657		MAINTENANCE CONTRACTS					
T0179	TOZOUR ENERGY SYSTEMS, INC.		20-00551	HVAC MAINT. F.A.	1,283.75	0.00	
C0049	CDW-GOVERNMENT		20-00568	BARRACUDA SOFTWARE F.A.	2,126.40	0.00	
M0143	M & M CLEANING SERVICE, INC.		20-00584	06/20 MAINT.	352.00	0.00	
K0030	KEITH'S LAWN MAINT. SERVICE		20-00625	06/20 SERVICE	300.00	0.00	
S0335	SUBURBAN PROPANE		20-00630	SERVICE CALL F.A.	256.00	0.00	
B0001	B SAFE, INC.		20-00631	3RD QTR 2020 ALARM	92.70	0.00	
					4,410.85		
03- -129-54 -648		VEHICLE REPAIR					
J0014	J & R PRO AUTOMOTIVE		20-00612	217,187,117,177	144.90	0.00	
03- -129-54 -655		OFFICE CLEANING					
T0175	TOWNSHIP OF TOMS RIVER		20-00243	2020 3RD QTR RENT BUREAU	606.25	0.00	
03- -129-54 -657		MAINTENANCE CONTRACTS					
T0177	TOWNSQUARE INTERACTIVE		20-00549	WEBSITE MAINT. BUREAU	387.00	0.00	
03- -129-55 -648		VEHICLE REPAIR					
J0014	J & R PRO AUTOMOTIVE		20-00612	217,187,117,177	421.77	0.00	
03- -129-55 -655		OFFICE CLEANING					
T0175	TOWNSHIP OF TOMS RIVER		20-00243	2020 3RD QTR RENT BUREAU	12.50	0.00	
03- -133-53 -701		CONTINGENCIES					
B0045	BAY TRADERS		20-00581	SPIKE BARAN AWARD	173.90	0.00	
		Fund Total:			95,624.35		

Total Charged Lines: 77 Total List Amount: 95,624.35 Total Void Amount: 0.00

FUNDS RECEIVED AND DEPOSITED

FROM:	CK#:	FOR:	AMOUNT:
Kieran Flynn	598	Health insurance 3rd qtr. 2020	622.80

Range of Accounts: 03- -111-51 -001 to 03- -112-55 -024
Range of Dates: 06/11/20 to 07/08/20
Range of Reason Codes: ALL
Include Enc/Expd/Acct Pybl with EOY Reason: Yes Include Non-Budgeted: Y

Adds: N Changes: N Transfers In: N
Transfers Out: N Expenditures: Y Refunds: Y
Reimbursements: N Encumbrances: N Cancels: N
Check Payments: N Accounts Payable: N
PO Encumbrances: N Contract Encm: N Received PO: N

Account No / Date	Type	Account Description / Transaction Data/Comment	Class Id	Class Description / Vendor/Source	Amount	User	Item #	
03- -111-51 -001		SALARIES						
06/19/20	Expd	W/E 6-18-20 DISPATCH			17,595.24	DM	B 2044	5
06/29/20	Expd	W/E 7-2-20 DISPATCH			20,065.45	DM	B 2046	5
Total Expenditures:		2 37,660.69						
03- -111-53 -003		INSTRUCTOR'S REMUNERATION						
06/19/20	Expd	W/E 6-18-20 F.A. INST.			945.00	DM	B 2044	7
06/29/20	Expd	W/E 7-2-20 F.A. INST.			1,182.50	DM	B 2046	7
Total Expenditures:		2 2,127.50						
03- -111-53 -004		FIRE ACADEMY COORDINATOR						
06/19/20	Expd	W/E 6-18-20 F.A. COOR.			769.23	DM	B 2044	6
06/29/20	Expd	W/E 7-2-20 F.A. COOR.			769.23	DM	B 2046	6
Total Expenditures:		2 1,538.46						
03- -111-54 -001		SALARIES						
06/19/20	Expd	W/E 6-18-20 BUR ADM			24,557.78	DM	B 2044	3
06/29/20	Expd	W/E 7-2-20 BUR ADM			25,418.82	DM	B 2046	3
Total Expenditures:		2 49,976.60						
03- -111-55 -001		SALARIES						
06/19/20	Expd	W/E 6-18-20 U.C.C.			4,642.56	DM	B 2044	4
06/29/20	Expd	W/E 7-2-20 U.C.C.			4,642.56	DM	B 2046	4
Total Expenditures:		2 9,285.12						
03- -112-51 -021		PAYROLL TAXES						
06/19/20	Expd	W/E 6-18-20 TAXES			1,260.47	DM	B 2044	11
06/29/20	Expd	W/E 7-2-20 TAXES			1,470.00	DM	B 2046	12
Total Expenditures:		2 2,730.47						
03- -112-53 -021		PAYROLL TAXES						
06/19/20	Expd	W/E 6-18-20 TAXES			88.45	DM	B 2044	12
06/29/20	Expd	W/E 7-2-20 TAXES			113.30	DM	B 2046	13
Total Expenditures:		2 201.75						
03- -112-54 -021		PAYROLL TAXES						
06/19/20	Expd	W/E 6-18-20 TAXES			1,771.71	DM	B 2044	9
06/29/20	Expd	W/E 7-2-20 TAXES			1,804.54	DM	B 2046	10
Total Expenditures:		2 3,576.25						

Account No / Date	Type	Account Description / Transaction Data/Comment	Class Id	Class Description / Vendor/Source	Amount	User	Item #		
03- -112-55 -021		PAYROLL TAXES							
06/19/20	Expd	W/E 6-18-20 TAXES			326.36	DM	B	2044	10
06/29/20	Expd	W/E 7-2-20 TAXES			318.92	DM	B	2046	11

Total Expenditures: 2 645.28

Fund Description	Fund	Expenditures	Refund Expend
	03	107,742.12	0.00
Total Of All Funds:		107,742.12	0.00

Report Totals

Transaction Type	Accounts	Transactions	Amount
Total Expenditures:	9	18	107,742.12
Total Refund Expend:	0	0	0.00